



Election of a Director

Call for Applications

Information for applicants for the position of Director.

All applicants should read this document in full.

Applications must be submitted through a Member Association.

Boxing Australia (BAI) is the peak body in Australia for amateur boxing, recognised and supported by the Australian Sports Commission (ASC), the Australian Olympic Committee (AOC) and the Australian Commonwealth Games Association (ACGA).

BAI is incorporated under a constitution which provides for the overall control and direction of the sport to be determined by a Council comprised of one delegate from each State and Territory Member Association. Under the constitution the day-to-day management of the sport is vested in the Board of Directors elected by the Council. The Board comprises a Chairperson and four other Directors.

All Director positions including the Chairperson are honorary. Whilst the Council has power to set fees for Directors BAI is not in a position to fix any fees for Directors.

Each Director appointed to the Board is required to undertake responsibility for a portfolio that is determined by the Board and each Director is required to make an annual report to BAI's Council.

The Current Director portfolios are:

1. Competition: responsible for selections, and tournament rules and conduct.

2. Governance and Finance: responsible for proper governance of programs and operations.
3. Marketing and Services: responsible for media, PR strategies and IT systems.
4. Programs and High Performance: responsible for maintaining efficient administration with particular emphasis on elite performance program.

BAI employs a Chief Executive Officer to provide administrative support to the Board.

Nominations close 18 January, 2008.

Previous experience with amateur boxing is not a prerequisite for nomination. Persons wishing to nominate for election as a Director should complete the attached nomination paper and send it to the Returning Officer by close of business on Friday, 18 January, 2008.

Persons eligible to nominate

Any individual aged eighteen years or older may be nominated provided they:

1. Are not bankrupt or in any arrangement or composition with creditors generally;
2. Are not of unsound mind and/or a person whose estate is being dealt with under a law relating to mental health;
3. Are not a person who is, or in the last five years has been, a Professional boxer, Professional boxing official, officer of a Professional boxing body, or is otherwise deemed to be a Professional;
4. Declare any direct or indirect interest in any contract or proposed contract with BAI.

An officer of a Member Association cannot take up a position of Director until he or she has resigned as an officer of the Member Association. Where a Council Delegate is elected to the Board, he or she ceases to be a Delegate.

Appointments decided on Thursday, 28 February or Friday, 29 February, 2008.

The appointments of the Directors will be made by exhaustive ballot of the 8 State/Territory Member Association Council Delegates at BAI's Annual Council Meeting to be held either Thursday, 28 February or Friday, 29 February, 2008.

Term of office

The appointment of the Director elected will become effective from the election on 28 or 29 February, 2008, and will end at the Annual Council Meeting of BAI held in the period September-November, 2009.

Commitment

It is important to note that a Director of BAI needs to be willing and able to make a significant time contribution to BAI.

Information About BAI

BAI is financially constrained and relies on limited funding from the Boxing community, supported by financial funding from the Australian Sports Commission (ASC), the Australian Olympic Committee (AOC) and the Australian Commonwealth Games Association (ACGA) through specific funding programs which must be spent in accordance with the funding agreements.

BAI operates from a small office in Melbourne, with the full time National/Australian Institute of Sport Coach (ASC funded) based in Canberra. The rest of BAI's services are provided on a volunteer basis. Directors need to be able to regularly communicate electronically as well as attend Board meetings from time to time in whichever location the Board determines most appropriate.

Applicants may wish to look at BAI's website at <http://boxing.org.au> for further information about BAI including a copy of BAI's Constitution.

What is expected from Directors

Directors are required to have access to a phone, mobile, fax, and email facilities and have some computer skills with common office software. Some examples of voluntary support by Directors includes:

1. Preparation of strategic and operational plans, to define the priorities for the sport at a national level, and development and implementation of Governance policies.
2. High performance program co-ordination in conjunction with the AIS Boxing Program including support for the preparation of the high

performance plan and encompassing co-ordination with State programs.

3. ASC grant compliance. Preparation of multi-year strategic and annual operational plans to support the agreed outcomes, identifying opportunities and applying for program funding from the ASC and potential sponsors.
4. Responsibility for overseeing and reviewing the Rules of BAI and Member Associations. These include: Constitutions (National and State); Rule Book; NSO Policies in co-ordination with the ASC; and the NSO privacy policy.
5. Responsibility for ensuring that BAI's responsibilities in relation to Anti Doping are met, including the education of boxers (and coaches and support staff) in relation to the Anti-Doping Policy and liaison with the Australian Sports Anti-Doping Authority (ASADA) on Anti-Doping issues.
6. Representing the Association in any legal issues in conjunction with BAI's legal representative.
7. Oversight of the development and implementation of a Risk Management Policy.
8. Liaison and communication with Member Associations.
9. Ensuring support for the continued development and use of the Boxing Australia website as a major communication tool.

All Directors share equal responsibility for the financial integrity of BAI and for monitoring the financial health of the organisation. They share a common 'fiduciary' duty, being responsible to the stakeholders for the achievement of appropriate outcomes, and the administrative integrity and financial security of BAI.

The Australian Institute of Association Directors publishes a useful booklet titled "Duties and Responsibilities of Directors and Officers", which you are encouraged to consult. (See details at the website <http://www.companydirectors.com.au>)

NOMINATION FORM

PLEASE READ CAREFULLY

Your résumé

To allow the Council Delegates to gain some information about you, please submit a brief **résumé** with your nomination, and a brief **Commitment Statement** setting out how you would like to contribute to the progress of amateur boxing in Australia as a member of the Board of Directors.

LODGEMENT OF NOMINATION

By close of business on Friday, 18 January, 2008 **send this form to the Returning Officer** after having it signed by the Secretary of one of Boxing Australia's Member Associations. The Returning Officer will advise you in writing when the form is received.

*BAI Returning Officer
Boxing Australia Inc.
Sports House
Level 2,
375 Albert Road,
ALBERT PARK, VIC, 3206*

Boxing Australia Inc.

NOMINATION FORM –

Applicant's name:

Postal address:

Phone & Mobile numbers:

Email address:

Submitted through Member Association:

Member Association Secretary signature:

As a condition of nominating for a position as a Director, I acknowledge and consent for my name to be placed on the BAI website as indicated in clause 46.3 of the BAI constitution.

Signature of candidate:

Date signed: